



NATURAL CHANNELS 2018

Sustaining Connectivity: Exploring the Importance of Connectivity in Systems, Knowledge, Practice and Policy

WELCOME

On behalf of the Natural Channel Systems Planning Committee, I would like to thank you for your interest in the 6th Natural Channel Systems Conference. Our event could not happen without the support of our sponsors and exhibitors.

The following guide sets out all of the pertinent information you will need to prepare for the conference. Once you have reviewed this guide, please complete the registration form and email or fax to Allset Inc. at karen@allsetinc.com or 1-888-274-1324 and also mail, along with your payment. In order to cut down on credit card fees, we ask that you provide a cheque for payment. Credit card processing is also available.

Please assist us with our marketing efforts to help increase participation to our conference and drive attendance to your exhibit. Here are some ideas:

- Post the conference logo on your website and link it to naturalchannels.ca. You can request the logo from Mario Maillet at mario@allsetinc.com
- Add the event to your website Calendar of Events for May 23rd to 25th, 2018.
- Include information on the conference in your upcoming newsletters, e-blasts & emails.

If you have any questions or concerns regarding sponsorship or exhibiting at our conference, please contact me and I will be happy to help.

Thank you,

Karen Anderson
Conference Coordinator
1-888-274-1364 ext. 103
karen@allsetinc.com



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LOCATION

University of Guelph, 50 Stone Rd E, Guelph, ON

The Exhibit Hall is located in the concourse of the Rozanski Hall

DAILY SCHEDULE OF EVENTS

For a more detailed version of the Program at a Glance, please visit the Natural Channel Systems Conference website at www.naturalchannels.ca.

Wednesday, May 23	
8:30 AM – 4:30 PM	Training, Workshops, and Tours
6:30 PM – 8:00 PM	Young Professionals Networking Event
8:00 PM – 10:00 PM	Ice Breaker Reception (Registration will be open)
Thursday, May 24	
7:00 AM – 8:45 AM	Registration
8:45 AM – 9:45 AM	Welcome, Introductions and Opening Remarks
9:45 AM – 10:15 AM	Refreshment Break with Exhibitors
10:15 AM – 11:30 AM	Concurrent Sessions
11:45 AM – 1:00 PM	Luncheon and Keynote Address
1:00 PM – 1:30 PM	Poster and Living Lab
1:30 PM – 2:45 PM	Concurrent Sessions
2:45 PM – 3:15 PM	Refreshment Break with Exhibitors
3:15 PM – 4:55 PM	Concurrent Sessions
5:00 PM – 7:00 PM	Wine and Cheese Networking Reception (held in Exhibitors' Gallery)
Friday, May 25	
7:30 AM – 8:00 AM	Registration
8:00 AM – 9:00 AM	Keynote Address
9:15 AM – 10:30 AM	Concurrent Sessions
10:30 AM – 11:00 AM	Refreshment Break with Exhibitors
11:00 AM – 12:15 PM	Concurrent Sessions
12:15 PM – 1:00 PM	Luncheon
1:00 PM – 1:45 PM	Poster and Living Lab + Exhibitors
1:45 PM – 3:25 PM	Concurrent Sessions
3:30 PM – 4:00 PM	Wrap-Up



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SET UP AND TAKE DOWN

Booth set-up will take place on Wednesday May 23rd between 5:30 PM and 10:00 PM (to be confirmed closer to date). Alternatively, booth set up can take place on Thursday May 24th between 7:00 AM and 8:45 AM (Welcome, Introductions and Opening Remarks commence at 8:45 AM)

Take-down hours can begin after completion of the Poster/Living Lab session (1:45 PM) until 6:00 PM on Friday May 25th.

Please note that all refreshment breaks will held in the exhibit hall.

Please ensure there is a representative at your booth during the high traffic wine and cheese networking reception held following the last concurrent session of the day on Thursday May 24th.

If you are planning on pre-shipping any material to the University of Guelph, please contact conference coordinator for instructions (karen@allsetinc.com).

INCLUSIONS

- Standard 8' x 8' area with a skirted 6' table (option of exchanging for a pub style high top table) for a full sized booth OR a 4' x 4' area with a pub style high top table for a 1/2 sized booth.
- Basic hydro and complimentary wireless internet (you will receive a password). All requirements for enhanced electrical, audio visual, and / or hard wired internet need to be secured through University Services. Contact Karen Anderson (1-888-274-1364) for further contact information.
- Black pipe and draping will separate the line of booths located in the centre of the concourse. (does not delineate between booths)
- Two complimentary 2 day conference registrations (River level sponsor) or one complimentary 2 day conference registration (Stream and Creek level sponsors)
- Recognition on conference signage, on-line and printed program, website, sponsor slide show during lunch and breaks, and post-conference proceedings

ACCOMMODATIONS

A block of rooms will be reserved at the University of Guelph residence and also at the Delta located across the street from the campus at discounted rates. See website for details.